

Appendix 1

Outer East Environmental sub-group minutes 18 October 2011

1. Attendance & Apologies

Cllr Mitchell (chair), Cllr Wakefield, Cllr Parker, Cllr P Grahame, Paul Spandler (Environmental Services), Kris Nenadic (Parks and Countryside), Steve Sheriffe (ENEHL), Andrew Mason (Environmental Services), Martin Hackett (SEAMT)

Apologies – Cllr Murray, Cllr Dobson

2. Minutes of last meeting

2.1 Minutes agreed. There were no matters arising from the minutes that had not been included on the agenda.

3. Performance Monitoring

3.1 PS distributed papers relating to performance management. Key points raised included:

- Working on 8 day cycle (8th day is capacity day)
- Highlighted some work in Garforth & Rothwell
- Ginnel project is underway
- Good example of staff not ignoring problems – led to a prosecution for flytipping
- Now sharing facilities with Parks & Countryside

3.2 Several points raised by Members included:

- A well done letter needs to go to the staff who picked up on the fly tipping incident
- White bags being left for collection has caused problems
- Members will send streets to PS where there's a problem with leaves building up
- Members agreed to look at performance report and feedback. Members would like information like this sent in advance of the meeting as there was a lot of detail to go through
- PS will send out an electronic version of the performance monitoring
- Members would like to see some case studies in the performance monitoring
- Members felt some of the diagrams in the performance management package were over complicated
- PS asked to investigate issue of overgrown grass on private land near Kippax Sports Centre

4.0 Project Work

4.1 **Ginnels.** Mapping exercise has been carried out. Ownership being determined and an action plan against each ginnel produced. Members gave additional ginnels to PS to include in the project.

4.2 **Leafing Arrangements.** E Mail to go out asking Members to identify hotspot areas for build up of leaves.

5.0 SLA 2012/13

5.1 Members agreed that robust monitoring and statistical information needs to be included to ensure it is fit for purpose in 2012/13.

5.2 Other issues included:

- Gulley clearing needs to be in the SLA
- Locality Teams need to report back to Members on re-occurring themes
- Supervisors need to match up with work patterns of colleagues in other service areas

6.0 Parks & Countryside

6.1 KN from P&C provided examples of co-operation:

- The team responsible for sports grounds have assisted in hedge cutting
- Parks clear ups e.g. at Manston Park
- Offered Springhead Park as a base to help environmental services
- Are providing skips at various locations to help the street cleaner vehicles

7.0 AOB

7.1 Members requested an item on the next agenda from Aire Valley Homes and how they are working with Area Committee to improve the service

7.2 PS reported that the location of all litter bins in the committee area and an assessment of if they are fit for purpose is being undertaken by the Locality Team. Results will be reported back to the group.

Date of next meeting: 13 December at 2pm, Civic Hall, Leaders Boardroom.